



UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR

MARG NEW DELHI -10002

Proforma for submission by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Sri Guru Ram Das University of Health Sciences, Mehta Road, Sri Amritsar 143501 Punjab		
1.2	Headquarters of the University	Sri Guru Ram Das University of Health Sciences, Mehta Road, Sri Amritsar 143501 Punjab		
1.3	<p>Information about University</p> <p>(a) Website</p> <p>(b) E- mail</p> <p>(c) Phone Nos.</p> <p>(d) Fax Nos.</p> <p>Information about Authorities of the University.</p> <p>(a) Ph. (including mobile), Fax Nos. and e-mail of Chancellor.</p> <p>(b) Ph. (including mobile), Fax Nos. and e-mail of Vice Chancellor.</p> <p>(c) Ph. (including mobile), Fax Nos. and e-mail of Registrar.</p> <p>(d) Ph. (including mobile), Fax Nos. and e-mail of Finance Officer.</p>	<p>(a) www.sgrduhs.in</p> <p>(b) info@sgrduhs.in</p> <p>(c) 0183-2870200</p> <p>(d) 0183-2870344, 2870205</p>		
		Phone	Fax	Email
		S. Kirpal Singh Badungar		
		9915805100	0183-2870205	Chancellorsgrduhs@gmail.com
		Dr. Kulwant Singh Ded		
		9814228909	0183-2870205	vicechancellorsgrduhs@gmail.com
		Dr. Baljeet Singh Khurana		
		9888817658	0183-2870205	drbskuranafm66@gmail.com
		S. Rajinder Singh for transitory Period. Process under way for the recruitment of permanent Finance Officer		
		9814949779	0183-2870208	sgrdaccounts@gmail.com
1.4	Date of Establishment	November 2016		

1.5	Name of Society/ Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/ Trust Deed to be enclosed)	Sri Guru Ram Das Charitable Hospital Trust, Sri Amritsar. Enclosed.								
1.6	Composition of the Society Trust <table border="1"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in the Society/ Trust</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> (Detail to be provided in Appendix-I)	Name	Address	Occupation	Designation in the Society/ Trust					Yes. Details of composition of the Society is provided in Appendix-I.
Name	Address	Occupation	Designation in the Society/ Trust							
1.7	Whether the members of the Society/ Trust are members in other Societies/ Trusts or in the Board of Governors in companies? If yes, please provide details in the following format: <table border="1"> <thead> <tr> <th>Name of the Member</th> <th>Address</th> <th>Name of the Society/ Trust</th> <th>Designation in the Society/ Trust</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> (Details to be provided in Appendix –II)	Name of the Member	Address	Name of the Society/ Trust	Designation in the Society/ Trust					Yes. Details are provided in Appendix - II
Name of the Member	Address	Name of the Society/ Trust	Designation in the Society/ Trust							
1.8	Whether the promoting society/ Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format: <table border="1"> <thead> <tr> <th>Name of the University/ Educational Institution</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table> (Details to be provided in Appendix –III)	Name of the University/ Educational Institution	Activities			Yes. Details are provided in Appendix-III.				
Name of the University/ Educational Institution	Activities									
1.9	Whether the promoting society / Trust is involved in promoting / running activities other than educational? If yes, please give details in the following format <table border="1"> <thead> <tr> <th>Name of the Organization</th> <th>Activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table> (Details to be provided in Appendix –IV)	Name of the Organization	Activities			Yes. <ul style="list-style-type: none"> • For patient care by providing free lab investigations, free surgery, free hospital stay. • Free deliveries and caesarian sections alongwith free medicines • Holding free camps in all specialties. Details are provided in Appendix-IV.				
Name of the Organization	Activities									
1.10	Act of Notification Under which established (Copy of the Act & Notification to be enclosed) Enclosed Not enclosed	SGRD University Act 2016 (Punjab Act No. 43 of 2016) published in the Punjab Government Gazette on November 17, 2016. Enclosed.								
1.11	Whether the University has been established by a separate State Act?	Yes. Punjab Act No. 43 of 2016.								

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	35 Acres 5 Kanal 14 Marla 1 Sarsaian, single campus at Mehta Road, Sri Amritsar.
2.3	Details of the constituent units of the University. If any, as mentioned in the Act.	At present, the university has following constituent institutions: (1) Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar. (2) Sri Guru Ram Das College of Nursing, Sri Amritsar.
2.4	Whether any off campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format: a. Place of the Off- Campus b. Letter No. & date of the approval of State Government c. Letter No. & Date of the approval of UGC (Details to be provided in Appendix-V) (Please attach attested copy of the approval)	No
2.5	Whether any off - shore campus established? If yes, please give details of the approval granted by the State Government of India and the host country in the following format: (a) Place of the Off-shore Campus. (b) Letter No. & date of the approval of Host Country. (c) Letter No. & Date of the approval of Government of India. (Details to be provided in Appendix-VI) (Please attach attested copy of the approval)	No
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	No

2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centers are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</p>	No
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C. Academic Activities Description

3. Academic Programme

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference.</p> <p>(Details to be provided in Appendix- VIII)</p>	Details provided in Appendix- VIII						
3.2	<p>Current number of academic programmes/ courses offered by the University.</p> <p>(Details to be provided in Appendix- IX)</p>	MBBS/ MD/ MS Details are provided in Appendix- IX.						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, INC, MCI, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format:</p>			<p>Yes. All courses are ongoing and the approvals of relevant statutory councils for existing courses are already there. Copies are enclosed. Details provided in Appendix - X.</p>				
	Name of the course	Statutory Council	Whether approval taken					
3.4	<p>If the University is running courses under distance mode please provide details about the students enrolled in the following format:</p>			<p>The university is not running any course under distance education mode as of now.</p>				
	Name of the Study Centre	Course offered	No. of students enrolled					
3.5	<p>Temporal plan of academic work in the University</p>			<table border="1"> <tr> <td data-bbox="870 1839 1154 1892">Name of the Course</td> <td data-bbox="1154 1839 1481 1892">Temporal Plan</td> </tr> <tr> <td data-bbox="870 1892 1154 1944"></td> <td data-bbox="1154 1892 1481 1944"></td> </tr> </table>	Name of the Course	Temporal Plan		
	Name of the Course	Temporal Plan						

			M. Sc. Medical Physiology	2 Years
			M. Sc. Medical - Microbiology	2 Years
			M. Sc. Medical - Biochemistry	2 Years
			M. Sc. Medical Lab - Technology	2 Years
		Diploma	DMLT	Annual
			DOTT	Annual
			DRIT	Annual
			DDT	Annual
			DAT	Annual
			DPT	Annual
			GNM	Annual
		Ph. D.	Medical Sciences	----
			Nursing Sciences	----
			Allied Health Sciences	----
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:</p> <p>a) Name of the Course(s).</p> <p>b) Since when started.</p> <p>c) Whether the University has applied for permission from UGC?</p> <p>(Details to be provided in Appendix-XI)</p>	No.		

4. Student Enrolment and Student Support

4.1 Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off- campus / off-shore campus)

Till date the following data is for admission 2017 – 18. Further counselings are in process.

Particulars		No. of Students from the same state where the university is located	No. of the students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin Students	
UG (Admission session 2017 yet to start.)	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
PG	M	20	2	--			
	F	32	3	--			
	T	52	5	--			
M. Phil	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
Ph. D	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
Diploma	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
PG. Diploma	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
Certificate	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--
Any Other (pl. specify)	M	--	--	--	--	--	--
	F	--	--	--	--	--	--
	T	--	--	--	--	--	--

M- male, F-female, T- Total

4.2	Category – wise No. of Students (in current academic year)	Category	Female	Male	Total
		SC	5	5	10
		BC	1	-	01
		ST	-	-	-
		OBC	-	-	-
		PH	-	-	-
		General	29	17	46
		Total	35	22	57

4.3	Details of the two batches of students admitted	Examinations of students admitted in 1st batch of SGRDUHS are yet to be conducted.
Particulars		
No. admitted to the programme		
No. of Drop-outs a. Within four months of Joining b. Afterwards		
No. appeared for the final year examination		
No. passed in the final exam		
No. passed in first class		

4.4	Does the University provide bridge / remedial courses to the educationally disadvantaged students? If yes, please give details	The SGRDUHS came in existence only in November 2016, but we will provide suitable remedial courses to the educationally disadvantaged students.
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Yes Fee concessions are given to deserving candidates on case to case basis. A Students Welfare Fund is being established.
4.6	In case the University is running M. Phil / Ph. D. Programme , whether it is full time or part time and whether these programme are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	No. M. Phil. courses. Initiations of Ph. D. programmes are under way w.e.f. 2017-18.
4.7	Whether the University has a website? If yes please give website address and whether website is regularly updated?	Yes. Regular updation is being done. www.sgrduhs.in

4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc.?	Advertisements in print media, brochures, seminars, prospectus, website, Press Release etc.			
4.9	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:	Following grievance redressal mechanisms are in place: <ol style="list-style-type: none"> 1. Anti Ragging Committee 2. Disciplinary Committee 3. Mess Committees in Hostels 4. Sexual Harassment Committee 5. Gender Sensitization Committee 6. Students Councils 			
	Name of the complainants	Complaints against	Date of Complaints	Action taken by the University	Regular meetings are held. However, There are no specific complaints so far except some stray cases of indiscipline in hostels which were inquired by the Disciplinary committee and disposed off appropriately.
(Details to be provided in Appendix- XII)					

5. Curriculum, Teaching learning Process/ Method, Examination/ Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Board of Studies and Academic Council. The syllabi offered currently have been adopted from concerned regulatory bodies and previously affiliating universities. Composition of Board of Studies and Academic Council are annexed.
5.2	What are the Rules/ Regulation/ procedure for revision of the curriculum and when was the curriculum last updated?	Rules/ Regulations/ procedures for the revision of the curriculum are framed by the concerned regulatory bodies i.e. MCI, INC etc. and they are followed as such.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	All courses already being offered in the said colleges are continuing now in constituent colleges of SGRDUHS, and have recognition of the statutory councils wherever applicable. Regarding new courses the approval of statutory bodies is underway.
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/ multidisciplinary approach	Will be adopted wherever flexibility provided by the regulatory bodies as an ongoing process.

5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	<p>The faculty is being oriented towards academic audit. The norms of the regulatory bodies are being followed.</p> <p>Academic audit process shall focus on the following and will be carried annually:</p> <ul style="list-style-type: none"> • Improving teaching learning. • Student's assessment. • Providing need-based curricula subject to constraints of the regulatory bodies. • Ensuring quality education in terms of outcomes.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field Trainings, Seminars and Conferences)	<p>Projects, Problem-based learning, internships, field training, Journal clubs, guest lectures, CMEs, Seminars and Conferences are regularly organized.</p>
5.7	Please provide details of the examination system. (whether examination based or practical based)	<p>As per existing system, examinations are based both on theory and practical. Question papers are set by external examiners and evaluation of answer books done by external and internal examiners. Questions belonging to different sections/ parts of question papers are attempted on separate answer books and evaluated separately by external and internal examiners. Practical examinations are conducted by panels of external & internal examiners as per announced date sheet.</p>
5.8	What methods of evaluation of the answers scripts does the University follow? Whether external experts are invited for evaluation?	<p>The first examination is yet to be conducted. Evaluation of answer books will be done under the supervision of Controller of Examinations. The answer sheets will be coded by Secrecy Branch allotting fictitious roll numbers. The Internal and External examiners will be invited on the prefixed dates for on the spot evaluation at the centers for this purpose within the university premises. Guidelines of respective regulatory bodies will be followed.</p>
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	<p>The first exam is yet to be conducted. However, strict vigil will be ensured during examinations to rule out the possibility of any malpractices. The practice of Flying Squads also will be adopted.</p>

5.10	Does the University have a continuous internal evaluations system?	<p>Yes.</p> <p>The marks allocated for internal assessment, as per regulatory bodies, are awarded to students by following systematic procedure of holding internal tests, assignments, quizzes etc. to have complete transparency.</p>						
5.12	How are the question papers set to ensure the achievement of the course objectives?	<p>Question papers will be set by examiners duly approved by the Vice Chancellor on the recommendation of the Board of Studies. Paper setters are required to set 2 question papers, out of which one set of question papers will be selected randomly. Each paper setter receives detailed instructions regarding the number of hours allotted to each topic of the subject in the curriculum along with the model question paper to enable him/ her to set the question paper covering the entire syllabus of the subject. Inclusion of short questions in each paper further facilitates wider coverage of syllabus in the question paper. Total secrecy will be maintained in the entire process.</p>						
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	<p>Panel of 3 to 4 examiners for each subject are approved by the Boards of Studies both for theory and practical examinations. The Vice Chancellor selects/ appoints the paper setters out of the approved panel. The names for invigilation staff are recommended by the Principals of the colleges and approved by the Controller of Examinations.</p>						
5.14	<p>How regular and time – bound are conduct of examinations and announcement of result?</p> <p>Substantiate with details of dates of examinations and announcement of results for the last 3 years.</p> <p>Details to be provided in the following format:</p> <table border="1" data-bbox="298 1556 829 1686"> <thead> <tr> <th data-bbox="298 1556 431 1644">Year</th> <th data-bbox="431 1556 574 1644">Date of Exams</th> <th data-bbox="574 1556 829 1644">Date of announcement of result</th> </tr> </thead> <tbody> <tr> <td data-bbox="298 1644 431 1686"></td> <td data-bbox="431 1644 574 1686"></td> <td data-bbox="574 1644 829 1686"></td> </tr> </tbody> </table>	Year	Date of Exams	Date of announcement of result				<p>So far examinations were being conducted by affiliating university (Baba Farid University of Health Sciences) and were fairly regular including announcement of results. SGRDUHS will also ensure regular time bound conduct of examinations & announcement of results.</p>
Year	Date of Exams	Date of announcement of result						

D. Admission Process

<p>6.1</p>	<p>How are students selected for admission to various courses? Please provide faculty-wise information:</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weightage given to the above.</p>	<p>MBBS</p> <hr/> <p>B.Sc. Nursing</p> <hr/> <p>B. Sc. Nursing (Post Basic)</p> <hr/> <p>MD General Medicine</p> <hr/> <p>MD Anaesthesia</p> <hr/> <p>MD Paediatrics</p> <hr/> <p>MD Radio-Diagnosis</p> <hr/> <p>MS General Surgery</p> <hr/> <p>MS Ophthalmology</p> <hr/> <p>MS Orthopaedics</p> <hr/> <p>MS ENT</p> <hr/> <p>MD Obst. & Gynae</p> <hr/> <p>MD Pathology</p> <hr/> <p>MD Anatomy</p> <hr/> <p>MD Physiology</p> <hr/> <p>MD Biochemistry</p> <hr/> <p>MD Pharmacology</p> <hr/> <p>MD Community Medicine</p> <hr/> <p>MD Microbiology</p> <hr/> <p>MD TB & Pulmonary</p> <hr/> <p>MD Skin & VD</p> <hr/> <p>M. Sc. Nursing</p> <hr/> <p>GNM</p>	<p>Entrance Test (NEET)</p> <hr/> <p>Entrance Test.</p> <hr/> <p>Entrance Test (AIPGME)</p> <hr/> <p>Entrance Test.</p> <hr/> <p>Based on merit of qualifying examination</p>																																																																																							
<p>6.2</p>	<p>Whether the University is admitting students From national level entrance test or state level entrance test? If yes, please provide following details.</p>	<table border="1"> <thead> <tr> <th>Courses (2017)</th> <th>Name of the National/ State level entrance exam</th> <th>No. of Students admitted</th> <th>% of students From the total admitted</th> <th colspan="2">Remarks</th> </tr> </thead> <tbody> <tr> <td>MBBS</td> <td>NEET</td> <td>-</td> <td>-</td> <td colspan="2" rowspan="20">National level test for MBBS & MD/ MS courses. For other courses entrance test conducted by SGRDUHS.</td> </tr> <tr> <td>MD General Medicine</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Anaesthesia</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Paediatrics</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Radiology-Diagnosis</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MS General Surgery</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MS Ophthalmology</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MS Orthopaedics</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MS ENT</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Obst. & Gynae</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Pathology</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Anatomy</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Physiology</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Biochemistry</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Pharmacology</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Community Medicine</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Microbiology</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD TB & Pulmonary-Medicine</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> <tr> <td>MD Skin & VD</td> <td>AIPGME</td> <td>-</td> <td>-</td> </tr> </tbody> </table>					Courses (2017)	Name of the National/ State level entrance exam	No. of Students admitted	% of students From the total admitted	Remarks		MBBS	NEET	-	-	National level test for MBBS & MD/ MS courses. For other courses entrance test conducted by SGRDUHS.		MD General Medicine	AIPGME	-	-	MD Anaesthesia	AIPGME	-	-	MD Paediatrics	AIPGME	-	-	MD Radiology-Diagnosis	AIPGME	-	-	MS General Surgery	AIPGME	-	-	MS Ophthalmology	AIPGME	-	-	MS Orthopaedics	AIPGME	-	-	MS ENT	AIPGME	-	-	MD Obst. & Gynae	AIPGME	-	-	MD Pathology	AIPGME	-	-	MD Anatomy	AIPGME	-	-	MD Physiology	AIPGME	-	-	MD Biochemistry	AIPGME	-	-	MD Pharmacology	AIPGME	-	-	MD Community Medicine	AIPGME	-	-	MD Microbiology	AIPGME	-	-	MD TB & Pulmonary-Medicine	AIPGME	-	-	MD Skin & VD	AIPGME	-	-
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<p>6.3</p>	<p>Whether admission procedure is available on the University website and in the prospectus.</p>	<p>Yes; available on University website as well as prospectus.</p>																																																																																								

6.4	Please provide details of the eligibility criteria for admission in all the courses.	Eligibility for the admissions in different courses shall be governed by the regulations of concerned councils/regulatory bodies.											
6.5	Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:	Yes. Only admission in MD/MS courses have been done till date.											
		Category	No. of Students admitted	% of quota provided for reservation and preparation in respect of actual enrollment	Remarks								
		Sikh Minority Quota	25	50%	7.5% seats reserved for sikh minority NRI candidates out of sikh minority quota.								
		General Quota	32	50%	*University shall provide constitutional reservation i.e. 25% for scheduled castes, 5% for backward classes and 3% for physically handicapped out of 50% general quota as per the policy of the University or to such extent as notified by the government of Punjab from time to time for private unaided institutions.								
		*SC Quota	10	25%									
		*BC Quota	1	5%									
		*PH Quota	NIL	3%									
		NRI Quota	Yet to be admitted	15%	7.5% seats reserved for sikh minority NRI candidates out of sikh minority quota and 7.5% from general quota.								
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:	No.											
<table border="1"> <thead> <tr> <th data-bbox="277 1587 397 1705">Total No. of Seats (Course-wise)</th> <th data-bbox="397 1587 519 1705">No. of total students admitted</th> <th data-bbox="519 1587 639 1705">No. of students admitted under Management quota</th> <th data-bbox="639 1587 732 1705">% of students admitted under Management quota</th> </tr> </thead> <tbody> <tr> <td data-bbox="277 1705 397 1793"></td> <td data-bbox="397 1705 519 1793"></td> <td data-bbox="519 1705 639 1793"></td> <td data-bbox="639 1705 732 1793"></td> </tr> </tbody> </table>						Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under Management quota				
Total No. of Seats (Course-wise)	No. of total students admitted					No. of students admitted under Management quota	% of students admitted under Management quota						
6.7	What is the admission policy of the University with regard to NRI and overseas students?	15% of the total yearly intake will be reserved for NRI/ Overseas students based on inter-se-merit (NEET) of the applicants.											

E. Fee Structure

7.1	Present Course- wise fee structure of the University (Please provide head- wise details of total fee charged)	As per University Act, the fee structure is being framed by Finance Committee in accordance with due consideration to norms laid down in the Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act, 2006".
7.2	Any Other fee Charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	Nil
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there?	Yes. There are no hidden charges.
7.5	Mode of fee collection	DD/ RTGS.
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	Fee concessions are given to deserving candidates on case to case basis. A Students Welfare Fund is being established.
7.7	Details of the Hostel Fee including mess charges.	Details of present hostel fees and mess charges are enclosed.
7.8	Any other fee	Nil
7.9	Basis of Fee Structure	As per University Act, the fee structure is being framed by Finance Committee in accordance with due consideration to norms laid down in the Punjab Private Health Sciences Educational Institutions (Regulation of Admission, Fixation of Fee and Making of Reservation) Act, 2006".
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	Nil
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	A Students Welfare Fund is being established which will have provision for granting scholarships to students.

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution –wise and Department- wise)	Constituent Colleges.	Professor		Associate Professor		Assistant Professor	
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
		SGRD Instt. of Medical Sc. & Research	20	82*	44	41	72	59
		SGRD College of Nursing	04	05*	07	06	10	10
		* The number in excess of sanctioned posts adjusted against the posts of Associate Professor/ Assistant Professors and as per requirement of patient workload for patient care.						

8.2 Details of teaching staff in the following format (Please provide details – Institution – wise and Department- wise)

Details to be provided in Appendix – XIII

Dept	Name of the teacher	Designation	Age	Educational Qualification (Whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of pay	No. of Publications
<u>Details provided in Appendix – XIII</u>										

8.3	Category-Wise No. of Teaching Staff	Category	Female	Male	Total
		SC	03	01	04
		ST	--	--	--
		OBC	04	02	06
		PH	--	--	--
		General	168	116	284
		Total	175	119	294

8.4. Details of the permanent and temporary faculty members in the following format

Particulars	Female	Male	Total
Total no. of Permanent teachers	155	95	250
No. of teachers with Ph. D. as the highest qualification	3	--	3
No. of teacher with M. Phil. as the highest qualification	--	--	--
No. of teachers with PG as the highest qualification	175*	119*	294
Total no. of temporary teachers	Nil	Nil	Nil
No. of teachers with Ph. D. as the highest qualification	---	---	---
No. of teacher with M. Phil. as the highest qualification	---	---	---
No. of teachers with PG as the highest qualification	---	---	---
Total no. of Part- time teachers	Nil	Nil	Nil
No. of teachers with Ph. D. as the highest qualification	---	---	---
No. of teacher with M. Phil. as the highest qualification	---	---	---
No. of teachers with PG as the highest qualification	---	---	---
Total No. of visiting teachers	---	---	---

* The difference is on account of tutors and demonstrators with graduation as qualification.

* Number of teachers with PG qualification is including Senior Residents as Senior Resident is a teaching post with a Tenure of one year extendable upto three years.

8.5	Ratio of full – time teachers to part- time / contract teachers	All full time teachers <ul style="list-style-type: none"> • Faculty - 250 • Senior Residents - 44 	
8.6	Process of recruitment of faculty -Whether advertisement? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Through advertisement. Copy of latest advt. published is enclosed. Selection committee constituted as per UGC norms.	
8.7	Does the University follow self - appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self – appraisal of teachers analyzed and used? Whether :- Self Appraisal Evaluation Peer Review Student evaluation Other (Specify)	The self – appraisal method for evaluation of teachers is being carried out. Student’s feedback is being taken.	
8.8	Institution – wise and Department –wise teacher student ratio (only full time faculty)	Constituent colleges	Teacher- Student Ratio
		SGRD Institute of Medical Sciences & Research	1:6
		SGRD College of Nursing	1:10
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details: Scale of Pay with all the allowances Professor – Associate Professor- Assistant Professor- Mode of payment – (Cash/Check)	Professor Basic pay – 42,000/- + Allowances. Associate Professor Basic pay – 35,000/- + Allowances. Assistant Professor Basic pay – 33,100/- + Allowances.	
8.10	Pay/ Remuneration provided to: Part – Time Faculty- Temporary Faculty- Guest faculty-	Part time faculty, guest faculty and temporary faculty are paid as per norms.	
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/ Any other)	Facilities provided for teaching staff include residences in campus, office accommodations, and computers with internet facility, transportation, A.C. offices, canteen/ mess facilities, Gym/ Health care facilities etc.	

G. Infrastructure

9.1	Does the University have sufficient space for land & building?	Yes, The university is developed on a single plot of contiguous land measuring <u>35 Acres 5 Kanal 14 Marla 1 Sarsaian.</u>	
9.2	Does the University have sufficient class rooms?	Yes. class rooms / seminar rooms / demo rooms are available in all constituent colleges of the university as per norms of concerned regulatory bodies equipped with audiovisual and other teaching aids. Virtual classrooms are also available.	
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Details regarding Lab & Equipments are provided in Appendix – XV.	
a)	Item Description (Make and Model)		
b)	Location (Department)		
c)	Value (Rs.)		
d)	Present Condition		
e)	Date of Purchase		
9.4	Library		
a)	Total Space (all kinds)	Constituent colleges	Space (Sq Ft)
		SGRD Instt. of Medical Sc. & Research	26,263
		SGRD College of Nursing	34,250
		TOTAL	
b)	Computer / Communication facilities	Computers, Fax machines, Email, Intercom, internet connections with lease line of 11 Mbps etc. are available.	
c)	Total no. of Ref. Books (Each Department)	Constituent colleges	No.
		SGRD Instt. of Medical Sc. & Research	15541
		SGRD College of Nursing	5349
		TOTAL	20890
d)	All Research Journals subscribed on a regular basis	Research journals (National and International) are subscribed on regular basis.	

9.5	Sports Facilities (Details to be provided in Appendix-XVI)	Details provided in Appendix-XVI
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any Other	Badminton courts are available in the hostels. Yoga classes are also held.
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes. There are <ul style="list-style-type: none"> • 24 quarters for senior faculty members, • 10 quarters for junior faculty members, • 40 quarters for non teaching staff, • Interns accommodation: 24 for boys & 115 for girls, • Senior & Junior Residents @ 100% capacity: 224 for males & females, • All accommodation facilities are available in the campus of the university. • Separate hostels for boys and girls are available in campus as below: • Boys: for a capacity of 392 students, • Girls: for a capacity of 509 students.

H. Financial Viability

10.1	<p>Details of the Corpus Fund Created by the University.</p> <p>Amount- FDR No. Date- Period-</p> <p>(Documentary evidence to be given)</p>	<ol style="list-style-type: none"> 1. FDR with PSB: Amount : Rs 2,45,45,391/- FDR No. 830860 Date: 21-01-2017 Period- 2 Years 2. FDR with HDFC Amount : Rs 87,06,278/- FDR No. 64560730 Date: 10-09-2016 Period- 1 Year 3. FDR with HDFC Amount : Rs 76,17,988/- FDR No. 64560730 Date: 11-09-2016 Period- 1 Year 4. FDR with OBC Amount : Rs 1,13,73,117/- FDR No. 2240677 Date: 19-09-2016 Period- 2 Year 5. FDR with OBC Amount : Rs 1,13,73,117/- FDR No. 2240672 Date: 18-09-2016 Period- 2 Year 6. FDR with Allahabad Bank Amount : Rs 60,11,227/- FDR No. 556294 Date: 01-05-2015 Period- 2 Year 7. FDR with Allahabad Bank Amount : Rs 75,00,000/- FDR No. 543655 Date: 16-02-2016 Period- 2 Year 9 Months <p>(Copies of FDRs are enclosed)</p>
10.2	Financial position of the University (please provide audited income and expenditure statement for the last 3 years)	N/A
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p style="text-align: right;">Fees- Donations- Loan- Interest income - Any Other (pl. specify)- Hospital Revenue: Rental received:</p>	<p>70, 26, 03, 270/- NIL 2,00,00,000/- 60,00,000/- 11,05,00,000/- 44,12,47,000/- 30,00,000/-</p>

10.4	What is the University's unit cost of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given.	Rs. In Lacs		
		Name of Colleges	Including Salary	Excluding Salary
		SGRD Instt. of Medical Sc. & Research	124,56,78,569/- 921 = 13,52,530/-	38,06,78,569/- 921 =4,13,330/-
		SGRD College of Nursing	44725000/- 557 =80,300/-	14725000/- 557 =26,450/-

I. Governance System

11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (Please gives names, profession & full postal address of the members and date of constitution): Governing Board Executive Council Board of Management Academic Council Finance Committee Board of studies Others (Details to be provided in Appendix - XVII)	Details provided in Appendix-XVII.			
11.2	Dates of the meetings of the above bodies held during the last 2 years. (Enclosed attested copy of the minutes of meetings)	Sr. No.	Statutory Bodies	Meetings	Dates of meetings
		1	Governing Body Meeting	1 st Meeting	31/08/2016
		2	Governing Body Meeting	2 nd Meeting	08/07/2017
			Finance Committee Meeting	1 st Meeting	08/03/2017
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such Other Committees.	10% to 25% BOS guidelines are enclosed.			

11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	Constituent colleges and departments will be assigned responsibilities to identify new areas/courses; examine their utility and viability before sending them through Board of studies to Academic council and Board of Management for approval.
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J. Research Profile

12.1	<p>Faculty – wise and Department – wise information to be provided in respect of the following:</p> <ul style="list-style-type: none"> ➤ Student teacher Ratio ➤ Class Rooms ➤ Teaching labs ➤ Research Lab (Major Equipment) ➤ Departmental Research Lab ➤ Research Scholars (M. Tech, Ph.D. Post Doctoral Scholars) ➤ Publications in last 3 years (year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	<ul style="list-style-type: none"> ➤ Medical Students 1 : 6 ➤ Nursing Students 1:10 ➤ 42 ➤ 33 ➤ Details of major equipments are enclosed. ➤ 17 Research labs ➤ 4 ➤ 225 Detailed lists of publications are enclosed. ➤ Books – 2, Chapters - 9 ➤ NIL ➤ NIL ➤ Yes; being done in the area of comparative efficacy and safety of various drugs/ new molecules in various disease conditions. ➤ One research proposal submitted to the Department of Science and Technology; and Ministry of Health & Family Welfare, Govt. of India. ➤ A large number of Seminars, Conferences, Guest Lectures are arranged. Details enclosed.
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K. Misc.

13. Details of Non- Teaching staff

13.1	Details of Non –Teaching Staff					
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/ No If Yes, Details
Details provided in Appendix-XVIII.						

(Details to be provided in Appendix-XVIII)

13.2	Summary of the Non-Teaching Staff	<table border="1"> <thead> <tr> <th>Particulars</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Administrative staff</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group A</td> <td>50</td> <td>4</td> <td>54</td> </tr> <tr> <td>Group B</td> <td>2</td> <td>7</td> <td>9</td> </tr> <tr> <td>Group C</td> <td>67</td> <td>37</td> <td>104</td> </tr> <tr> <td>Group D</td> <td>304</td> <td>606</td> <td>910</td> </tr> <tr> <td>Sub Total</td> <td>423</td> <td>654</td> <td>1077</td> </tr> <tr> <td>Technical Staff</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Group A</td> <td>9</td> <td>20</td> <td>29</td> </tr> <tr> <td>Group B</td> <td>599</td> <td>77</td> <td>676</td> </tr> <tr> <td>Group C</td> <td>-</td> <td>44</td> <td>44</td> </tr> <tr> <td>Group D</td> <td>-</td> <td>13</td> <td>13</td> </tr> <tr> <td>Sub Total</td> <td>608</td> <td>154</td> <td>762</td> </tr> <tr> <td>Grand Total</td> <td>1031</td> <td>808</td> <td>1839</td> </tr> </tbody> </table>	Particulars	Female	Male	Total	Administrative staff				Group A	50	4	54	Group B	2	7	9	Group C	67	37	104	Group D	304	606	910	Sub Total	423	654	1077	Technical Staff				Group A	9	20	29	Group B	599	77	676	Group C	-	44	44	Group D	-	13	13	Sub Total	608	154	762	Grand Total	1031	808	1839
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13.3	No. of Non-teaching staff Category wise	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>264</td> <td>269</td> <td>533</td> </tr> <tr> <td>ST</td> <td>5</td> <td>14</td> <td>19</td> </tr> <tr> <td>OBC</td> <td>250</td> <td>122</td> <td>372</td> </tr> <tr> <td>PH</td> <td>2</td> <td>2</td> <td>4</td> </tr> <tr> <td>General</td> <td>648</td> <td>263</td> <td>911</td> </tr> <tr> <td>Total</td> <td>1169</td> <td>670</td> <td>1839</td> </tr> </tbody> </table>	Category	Female	Male	Total	SC	264	269	533	ST	5	14	19	OBC	250	122	372	PH	2	2	4	General	648	263	911	Total	1169	670	1839																												
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13.4	Ratio of Non-teaching staff to students	1.3 : 1																																																								
13.5	Ratio of Non-teaching staff to faculty	6.3 : 1																																																								

14. **Academic Results**

14.1	Faculty-wise and course-wise academic results of the past 3 years	Course	year	No. of candidate appeared	Result		
					Pass	Fail	
		UG					
		MBBS		Not applicable			
				--			
		B.Sc. Nursing		Not applicable			
		Post Basic B. Sc. (N)		Not applicable			
		PG					
		M. Sc. CMB		Not applicable			
		MD/ MS					
		GNM		Not applicable			

15. **Accreditation**

15.1	Whether Accredited by NAAC? If yes please provide the following details : Date of Accreditation Period Grade CGPA Grading System Followed	No, university established only in November 2016.								
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under: <table border="1" data-bbox="181 1243 587 1361"> <tr> <th>S. No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	S. No.	Course	Whether Accredited	Period of Accreditation					No
S. No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations , If any	Recognized by concerned regulatory bodies/ Govt. of India. <ul style="list-style-type: none"> NABH-I certified hospital 								

15.4	Any other Information (including special achievements by the University which may be relevant for the University)	<p>1. Participating in National Programmes:</p> <ul style="list-style-type: none"> • Pulse Polio Eradication programme. • Family Welfare Programme (FWP) • National AID's Control Programme. • National Anaemia Prophylaxis Programme • National Immunization Programme • National Leprosy Control Programme • RNTCP Programme • Cancer screening Programme • Reproductive and child health programme. (RCM programme) • Prevention of Parent to Child transmission of HIV (PPTCT) under National AIDS control programme. • National Vector Borne Disease Control Programme (NVBDCP) • Integrated Disease Surveillance Project (IDSP) • National Program of Control of Blindness (NPCB): Cataract Surgeries, Eye donation and Eye Transplants are done. • A Nodal Centre for National Cancer Registry at Bangalore. • A Nodal Centre for detecting cases of Acute Flaccid Paralysis (AFP) for the last 12 yrs. (since 2005) <p>2. Various National Conferences/CME/Workshops held during last two years</p> <ul style="list-style-type: none"> • CME & Hands on workshop on Interventional Radiology • IMA NATCON-2016 • OTOCON-2016 : ENT • CME on Medical Ethics • Basic Ilizarov Course for orthopaedicians • Medical Humanities • Medical Ethics and Professionalism • Result Matter • Art and Science of Writing a paper • Recent Advances in BLS/ACLS • Student Mentoring Programme • AHA Accredited Advanced Care life Support Program • Quality Management system in Medical Laboratories as per ISO 15189 • Clinical Research Methodology • Scientific Writing • Acute Flaccid Paralysis sensitization program. <p>3. Forthcoming Events :</p> <ul style="list-style-type: none"> • PG Meet (AMEICON-2017) on 2nd & 3rd Sept. 2017 • World Cardiology Conference on 29th, 30th September & 1st October 2017 • National Conference NATCON-2017 on 27th, 28th & 29th October 2017 <p>4. Outreach Services Holding of free medical camps for the benefit of economically weaker section in the region.</p> <p>5. The Medical Educational Unit has organized several State/Regional level professional/medical conferences/meetings in the University.</p>
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		<p>6. The Medical Educational Unit has organized several State/Regional level professional/medical conferences/meetings in the University.</p> <p>7. A number of faculty members participated in Education Technology programme. Some faculty members have been awarded FAIMER and FIME.</p> <p>8. Some faculty members have written Books and contributed to Book Chapters.</p> <p>9. Many of our students have participated, excelled and won several prizes in extra-curricular activities at Regional, State and National level. Also have Awards of Honour of Merit in Punjab state in various UG and PG exams conducted by BFUHS.</p> <p>10. Three Medical Students research projects have been approved by ICMR.</p>
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16. **Strength and Weaknesses of the University**

16.1	Strengths of the University	<p>Strengths of the University</p> <ol style="list-style-type: none"> 1. Excellent infra structure. 2. Well laid down and well lit campus. 3. Un-interrupted power supply with 100% power backup. 4. SBI bank Branch with ATMs of the Banks. 5. Residential accommodation available on campus for faculty members, doctors and staff including interns. 6. Sufficient accommodation available for boys and girls in separate four hostels. 7. Ultra modern air-conditioned auditorium (multipurpose hall) with seating capacity of more than 1000 available on the campus. 8. Good cafeteria/ canteen facility available for visitors, doctors/ faculty/ staff and students. 9. Canteen facility available round the clock. 10. Indoor Gym facility available for staff and students 11. Excellent diagnostic facilities available at moderate rates. 12. Ultra modern MRI and CT scan facility available. 13. Modern library on 2440 square meters with over 15000 books, 144 journals, 40 internet nodes and seating capacity for nearly 340. 13. Audio-visual facilities as well as e-class room facilities available in all lecture theatres. 14. Frequent holding of guest lectures on specialized topics for the benefit of faculty and students. 15. Three transport shuttle services to the city and surrounding areas provided on regular basis.
16.2	Weaknesses of the University	<p>Insufficient popularity with NRI students leading to the lower revenue generation.</p>

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.sgrduhs.in.

Signed and Sealed by the Head of the Institution

Registrar

SGRD University, Sri Amritsar