



**SRI GURU RAM DAS UNIVERSITY OF
HEALTH SCIENCES, SRI AMRITSAR**

(Establish under Punjab Act No. 43 of 2016)

PROSPECTUS CUM INFORMATION BULLETIN
FOR ADMISSION TO
MD / MS COURSES
SESSION 2024-25



IMPORTANT NOTES

We shall abide by the following

- 1. Constitutional 93rd Amendment:-** In India, the Constitutional 93rd amendment, 2006 added clause (5) in Article 15 which stated-nothing shall prevent the State from making any special provision by law, for the advancement of any socially and educationally backward classes of citizens or for the Scheduled Castes or the Scheduled Tribes in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions.

- 2.** A Full Bench of Punjab & Haryana High Court in Amardeep Singh Sahota v. State of Punjab, (1993) 4 Serv LR 673 had to consider the scope and binding force of the provisions contained in the prospectus. The Bench took the view that the prospectus issued for admission to a course, has the force of law and it was not open to alteration. In Raj Singh v. Maharshi Dayanand University, 1994 (4) RSJ 289 another Full Bench of this Court took the view that a candidate will have to be taken to be bound by the information supplied in the admission form and cannot be allowed to take a stand that suits him at a given time. The Full Bench approved the view expressed in earlier Full Bench that eligibility for admission to a Course has to be seen according to the prospectus issued before the Entrance Examination and that the admission has to be made on the basis of instructions given in the prospectus, having the force of law. Again Full Bench of this Court in Sachin Gaur v. Punjabi University, 1996 (1) RSJ 1: (AIR 1996 Punjab & Haryana 109) took the view that there has to be a cut-off date provided for admission and the same cannot be changed afterwards. These views expressed by earlier Full Benches have been followed in CWP No. 6756 of 1996 by the three of us constituting another Full Bench. Thus, it is settled law that the provisions contained in the information brochure for the Common Entrance Test 1997 have the force of law and have to be strictly complied with. No modification can be made by the Court in exercise of powers under Article 226 of the Constitution of India.

PLEASE NOTE

- 1) Please visit our website www.sgrduhs.in from time to time for all regular and updated information concerning PG admissions.
- 2) This Prospectus is subject to alteration(s) or modification(s) at any time without notice. For updates please refer to University website from time to time.
- 3) Candidates must retain this Prospectus with them till the completion of admission process. They must read the instructions carefully and comply with all instructions therein strictly.
- 4) He/ She will produce all documents/ testimonials in original at the time of admission.
- 5) The eligibility for admission of the candidates shall be determined by the State Nodal Agency at the time of counselling.
- 6) The existing schedule, pattern, policy and guidelines are for ready reference only. In no way those are ought to be treated as representative or acknowledgment of fact that University is bound to follow the same in future.
- 7) Every student admitted to Sri Guru Ram Das Institute of Medical Sciences and Research for MD/MS course, shall have to furnish **Surety Bond with post dated cheques** of the remaining years course fee along with an **undertaking** that he/she would not seek migration to any other Institution nor shall he/she leave the studies midstream without completing the full course, until and unless he/she deposits the balance amount of fee for the full course.
- 8) **Every student admitted to Sri Guru Ram Das Institute of Medical Sciences and Research for MD/MS course under Open (General) Management/ Reserved/ Sikh Minority/ NRI Quota will be registered with the Sri Guru Ram Das University of Health Sciences, Sri Amritsar and have to pay University Registration fee which will be 15% of the total tuition fee of three years.**

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PART – A

INTRODUCTION

1. Sri Guru Ram Das Charitable Hospital Trust, Mehta Road, PO Vallah, Sri Amritsar-143501

1.1 Sri Guru Ram Das Charitable Hospital Trust was set up during the year 1992, with the objectives, inter-alia-

- a) to establish, run, manage and maintain Hospitals, Dispensaries, Health Centers. Nursing Homes and other medical relief centre's for the treatment of general public suffering from various ailments;
- b) to provide medical services to any person of any status and free medical services and medicines to deserving patients regardless of religion, caste and creed to which they may belong;
- c) to establish and run other Hospitals, Branches and Nursing Homes with medical and surgical facilities for specialized treatment with advanced techniques.
- d) to promote medical, dental and other allied education and research and to establish and run medical colleges for the welfare of society;
- e) to impart medical education and to make research in any branch of medicine and surgery of any kind, i.e. Allopathic, Ayurvedic, Homeopathic and other spiritual and physical methods;
- f) to impart medical training in Nursing and other allied medical branches for vocational or professional career;

With these objectives in view, Sri Guru Ram Das Institute of Medical/Dental Sciences and Research were set up. Both these Institutes have been recognized by the Central Government and Dental Council of India and the National Medical Commission of India respectively. Both the Institutes are making tremendous progress, and in a very shortspan of time have excelled in the field of medical and dental education.

2. SRI GURU RAM DAS INSTITUTE OF MEDICAL SCIENCES & RESEARCH

- Named after the fourth Sikh Guru, Sri Guru Ram Das, the founder of holy city of Amritsar, the Institute of Medical Sciences & Research was started in the year 1997 initially with an intake capacity of 50 seats in the MBBS course. The first MBBS batch passed out in December, 2002. The intake capacity in the MBBS course was increased to 100 seats from session 2007 which got recognized in Jan 2012. The intake capacity has increased to 150 MBBS seats w.e.f the academic year 2013 and got recognised by MCI in 2017.
- A magnificent, four-storied Institute building was completed in March, 2000, comprises of the offices of the Director-Principal, a 400-seat capacity air conditioned conference hall with audio/ visual system on each seat and a 1500 seat capacity multipurpose auditorium, all pre• and Para-clinical departments, five Lecture theatres of 200 seats capacity each, one lecture theatre of 350 seats capacity and the Central Library. An ultra modern 920-bedded new hospital is fully functional within the campus of the Medical Institute well equipped with the latest facilities required for a modern hospital in various specialties and super-specialties.

Twenty four hours Hotline Electricity supply by Punjab State Electricity Board is available in the campus. In addition, the Institute has its own **substation** as well as **high power generators**.

- A Cancer Hospital and research centre, named Sri Guru Ram Das Rotary Cancer Hospital equipped with a latest Cobalt and **Brachy-Therapy Unit** is functioning in full swing. The **Linear Accelerator** facility and **C.T. Simulator** is also fully functional since 2015.
- The Campus is guarded by a strong **security team**, consisting of ex-army personnel, under the administrative supervision of a retired army officer. The Institute has its own fleet of **buses** and cabs for carrying students and the staff between the Institute and the city to and fro.
- The Institute was granted permission by National Medical Commission and Government of India to start **MD/MS** courses in General Medicine, General Surgery and Anaesthesia in the year 2006; in Paediatrics, Radio-diagnosis , Ophthalmology & Orthopedics in the year 2007; in ENT, Obstetrics & Gynecology and in all the basic and para clinical Departments i.e Anatomy, Physiology, Bio-chemistry, Pharmacology, Pathology, Microbiology & Community Medicine in the year 2009 and in Dermatology and Chest & T.B in 2014.

3. Distribution of seats for MD/MS Course Session 2024-25

S. No.	Specialty	Total seats	Open (General) Management Seats					Sikh Minority Management Seats	
			General	Handi	BC	SC	NRI	General	NRI
1.	General Medicine	16	03	01	01	02	01	07	01
2.	General Surgery	18	04	01	01	02	01	08	01
3.	Anaesthesia	12	03	---	---	02	01	06	---
4.	Paediatrics	06	01	---	---	01	01	03	---
5.	Radio-Diagnosis	10	03	---	---	01	01	04	01
6.	Ophthalmology	03	---	---	---	01	---	01	01
7.	Orthopaedics	07	---	01	01	01	---	03	01
8.	ENT	03	---	---	01	---	---	02	---
9.	Obst. &Gynae	04	02	---	---	---	---	01	01
10.	Pathology	12	02	---	01	02	01	05	01
11.	Anatomy	02	---	---	---	01	---	01	---
12.	Physiology	03	---	---	---	01	---	02	---
13.	Biochemistry	03	01	---	---	---	01	01	---
14.	Pharmacology	04	01	---	---	01	---	01	01
15.	Community Medicine	03	01	---	---	01	---	---	01
16.	Microbiology	03	01	---	---	01	---	---	01
17.	TB & Pulmonary Medicine	03	---	---	---	01	---	02	---
18.	Skin & VD	03	---	---	---	01	---	01	01
Total		115	22	03	05	19	07	48	11

- These **PG** seats are liable to increase or decrease on the date of counselling subject to approval of competent authority.

4. SCHEDULE OF MD/ MS COURSE SESSION 2024-25

As per National Medical Commission MD/ MS regulations adopted by Sri Guru Ram Das University of Health Sciences, Sri Amritsar, MD/MS Course is of 3 years duration.

The conditions for appearing in Final Examination conducted by Sri Guru Ram Das University of Health Sciences, Sri Amritsar, are given as under:

- i. A Candidate appearing in MD/ MS Examination at the end of 3 years shall produce a good standing certificate from the Head of Department.
- ii. The Candidate must submit the Thesis Plan within 9 months from the start of session with SGRDUHS. Late submission of plan of thesis will lead to late appearing in Final MD/MS University examination and a fine of Rs. 10,000/- will be charged by the University.
- iii. The Candidate must deposit his/ her thesis with Sri Guru Ram Das University of Health Sciences, Amritsar minimum 6 months before the final MD/MS examination i.e by 30th November positively as the examination is normally held in the month of May every year.
- iv. Only Ten casual leaves per year are permitted to a postgraduate.
- v. If a candidate remains absent or proceeds on leave for a longer period, the candidate will be responsible for appearing late if he/she does not fulfill all the requirements of eligibility for appearing in the examination as laid down by College authorities and the University.
- vi. **Postgraduate student admitted in PG course in any subject would require one poster presentation, to read one paper at a National/ State conference and to present one Research Paper which should be published/ accepted for publication during the period of his postgraduate studies so as to make him eligible to appear in the Postgraduate degree examination as prescribed in the Postgraduate Medical Education Regulations notified vide Gazette Notification dated 09.12.2009 (clause 13.9). A candidate who does not comply with these directions will forfeet the right to appear in the university examination.**
- vii. The Candidate must pay his/ her **annual tuition fee and other charges by 30th April every year.**

5. INSTITUTE RULES

- i. The general control of the Institutes is vested with the Director-Principal/Principal.
- ii. Ragging of the first year or any other student is strictly forbidden and is punishable by imposing heavy fine, rustication or expulsion from Institute as per instructions received from National Medical Commission. Ragging is defined as any willful injury or threat of injury, physical or mental to any fellow student. Ragging includes willfully degrading or humiliating a fellow student, whereby he/she suffers distress of mind or spirit. (The University rules regarding Ragging and Its Prevention are given at the end of Part - B at Sr. No. 12.
- iii. All students shall comply with the Institute rules and regulations.
- iv. **Residing in the Hostel is Compulsory for all the Postgraduates.**
- v. Hostel residents shall not be allowed to take meals from outside.
- vi. **Strictly forbidden** within any part of the Institute, or the attached hospitals, are:
 - a) The possession or use of *cigarette* or *tobacco* in any form.
 - b) The possession or use of *alcoholic beverages*.
 - c) The possession or use of *addictive* or *hallucinogenic* drugs.
 - d) Possession of *fire-arms* or any other *lethal weapon*.
 - e) Possession or use of fire crackers.
 - f) Gambling

Any postgraduate student found involved in such forbidden activities will be liable to heavy fine, suspension from the course and/or even rustication.

- vii. All students must abide by the hostel rules and regulations given hereinafter. Failure to do so shall invite disciplinary action.
- viii. Regularity and punctuality in attending hospital duties, Seminars, case presentation and periodic Tests and Maintenance of Log-Books is compulsory. Students who do not maintain the required attendance at lectures/clinics, or who do not obtain at least 50% marks in the aggregate of all tests or whose progress and/or conduct are not satisfactory, will not be allowed to appear in the University examination.
- ix. Leave of absence from emergency duties or tests or leave to go out of station at any time must be taken from the Director-Principal/Principal through Head of department and respective Warden on the prescribed "Student's Leave Form". All students are required to report to the Director-Principal/Principal on return from leave. **Students returning late from leave will be treated absent and due fine will be imposed.** In case of illness, a medical certificate must be submitted along with the leave form and the period of time to be made up will be decided by the Director-Principal/Principal.

If a student is found to be remaining absent from classes without prior permission from the Director-Principal/Principal of the Institute, it will be presumed that he/she is not willing to continue his/her studies in the Institute, and will be treated to have left the Institute of his own accord without completing his studies. In that case, it will be the right of the Institute to recover from him/her the fee for the remaining period of the entire course.

- x. Students are not allowed to paste /display notices or posters within the Institution without prior permission from the Director-Principal/Principal, and are forbidden to address any outside authority directly. All such communications must be submitted through the Director-Principal/ Principal, who will forward them only if considered appropriate and necessary. A student infringing this rule will be suspended and disciplinary action will be taken against him.
- xi. The Institute does not hold itself responsible for debts incurred by the students.
- xii. Students are not permitted to receive gifts or money from the patients nor may they give any kind of gifts to members of the staff.**
- xiii. Students must not crowd the Director-Principal's/Principal's office area or use office telephone.
- xiv. Students must pay for all damages caused by them of books and other college property. Breakages of apparatus must be paid by the student.
- xv. Any illness, including even minor ailment, must be reported to the respective Warden or Director-Principal/ Principal at the earliest.
- xvi. Institute fees must be paid in full by the dates stated in the prospectus, or as otherwise notified by the office. A student, whose college fees, together with the fine imposed, remain **unpaid for a calendar month** after the due date, will be suspended from attending lectures or clinics or other classes until the fees have been fully paid.
- xvii. The students must be in **proper dress** while in the campus.
- xviii. Any student whose mess bills are not paid for two months will not be allowed to attend classes until the unpaid bills are cleared.
- xix. Irregularities, neglect of duties, breach of rules and indiscipline are to be dealt with strictly and necessary action will be taken by the Director-Principal/Principal, Hostel authorities and Head of Department, as the case be.
- xx. As per the directive of Sri Guru Ram Das University of Health Sciences, Sri Amrisar, there shall be a disciplinary committee, which will assist the Director-Principal/Principal in dealing with any indiscipline or any offence.
- xxi. All Sikh students (Boys/Girls) admitted in the Institute against Sikh Minority Quota are not allowed to cut/trim their hair. Strict action will be taken against the defaulters.
- xxii. Girl students must keep their hair up properly braided when at work in the Institute as well as in the Hospital.**

xxiii. Students must wear neat and clean white coats so long as they are in the Institute class rooms, laboratories and on hospital duty. Any student without white coat on duty will be considered absent.

xxiv. Use of Mobile Phones is banned in the college and hospital lectures or on duty.

xxv. All students will display an identity badge on their white coats during working hours.

xxvi. Students who do not maintain a satisfactory academic record will not be allowed to hold any office in the institute committees or take part in extracurricular activities.

xxvii. The Director-Principal will deal with any serious offence for which, the penalty may be a written or verbal apology, a fine, suspension, rustication or expulsion from the Institute.

6. CENTRAL LIBRARY

GENERAL INFORMATION

The library contains a large number of books on wide range of topics in Medical Sciences. Many Journals & Periodicals are also available to the students for borrowing and references.

The students will strictly observe the rules of the Library which are given below:

- a) The library shall remain open from 8.00 a.m. to 12.00 midnight every day except on Sunday and holidays.
- b) Silence must be maintained in the library at all times. Any infringement of this rule will invite serious action.
- c) Any person who causes loss, defaces or otherwise damages a book, Journal or periodical shall be liable to pay the cost at the current price. In the event of the books being one of a set or series, the cost of the whole set or series will be recovered if the lost/damaged single copy is not available in the market for replacement of the lost/damaged book.
- d) Books that are required for occasional references such as encyclopaedias, dictionaries, atlases and yearbooks shall not be issued from the Library.
- e) Books issued from the library are not transferable.
- f) Books will be issued strictly on the priority of demand.
- g) A limited number of books can be taken from the library at a time on the basis of Library card.
- h) No book shall be kept by any student **for more than 14 days**. If a book is kept over - time, he/she shall have to pay a fine of **Rs.100/-** per book/per day till it is returned to the library.

- i) Every student shall be issued a library card. If that is lost, a duplicate card shall be issued by the office on payment of Rs.200/-.
- j) During the annual stock checking in the month of June, or at any other time, all books issued must be returned. A student who does not return the books, shall have to pay double the charges i.e. Rs.200/- per day/per book.
- k) Newspapers are kept on day to day basis for the use of the students. It must not be taken away under any circumstances, nor any page or a part of it be torn away.

7. **INSTITUTE HOSTEL**

(Hostel accommodation provided to students is under full surveillance of the Management) Residing in the hostel is compulsory for all the postgraduates.
Hostel Rules: Common for Boys and Girls

Note: Students are advised to read the following rules carefully. A hosteller who violates any of these rules will make himself/ herself liable to disciplinary action, and if he/she violates any of the rules and regulations repeatedly, he/ she shall be expelled from the hostel, in addition to heavy fine that may be imposed on him / her.

- I. No male student will be permitted to enter the girl's hostel and vice-versa with any excuse including Holi, Diwali or Birthday Celebrations.
- II. No student shall keep any unauthorized person in his/her room. If any such person is found in his/her room, he/she will be liable to be summarily expelled from the institute.
- III. The student will show hostel fee receipt to the Hostel Superintendent/ Warden before allotment of the Hostel accommodation.
- IV. Each student must occupy the room allotted to him/ her for the session and no change of room shall be made without permission of the Director-Principal.
- V. Each hosteller is responsible for the cleanliness and proper up-keep of the room allotted. He/ She will be held responsible for any damage done to furniture and fixtures in the room. If any student leaves the hostel and fails to hand over all the room furniture and fixtures etc. in good order, he/ she will be liable to be fined, apart from being required to pay for the damage done.
- VI. Residents are responsible for the loss or damages to electrical fittings in their rooms.
- VII. When any room is found locked for a long time without any prior information, the concerned student shall be liable to pay penalty of Rs. 5000/- per day.
- VIII. The Hostel Superintendent/ Warden shall have the power to fine a student to the extent of the rent for the whole month.
- IX. Air Conditioners, Desert Coolers, Refrigerators, Electric Stoves, Room heaters or any other electrical appliance of heavy electrical consumption are not allowed without prior

permission of Director-Principal. Television, Tape recorder, Audio or Video CD player, Video Cassette Recorder / Player are also not allowed to be used.

- X. A Student found making injudicious use of electricity will be fined upto Rs. 5000/- in addition to the cost of repairs, if any; and the matter will be reported to the Director-Principal for such disciplinary action as may deem fit.
- XI. Each Hostel shall be under the control of the Hostel Superintendent/ Warden.
- XII. Mess workers and Sewadars are under the control of the Hostel Superintendent/ Warden, who will be all authorized to take action against them for negligence/ indiscipline.
- XIII. Residents are strictly forbidden to utilize hostel Sewadar / Sewadarni for personal work, or interfere with their work or use any abusive language about them in any way. **No excuse whatsoever will be accepted for a breach of this rule.** All complaints against hostel Sewadars should be brought to the notice of the Hostel Superintendent/ Warden who will investigate the matter and take appropriate action.
- XIV. The residents will not argue abuse or misbehave with the mess-contractor or vice - versa. Complaints, if any, should be brought to the notice of the Hostel Superintendent/ Warden immediately.
- XV. The hostel gate shall remain locked between 8.00 p.m. and 6.00 a.m.
- XVI. A student expelled from the Hostel shall not be admitted in the hostel again.
- XVII. Any student **found in possession of, or having used *alcoholic drinks, or addictive or hallucinogenic drugs or any lethal weapon* will be expelled from the institute and hostel immediately for six months.**
- XVIII. Students are required to pay their Mess bills by 10th of every month positively, failing which they will be suspended from the classes.
- XIX. **Before going out from the hostel, residents are required to take prior permission and write in the Register their names as well as date and time of leaving the hostel and of return as well.**
- XX. In the event of mischief/ foul play or accident etc., the Warden/ Hostel Superintendent can break open the room for investigations.
- XXI. Fees once paid shall not be refunded under any circumstances.

Hostel Rules - For Girls

- i. At the time of admission, the parents are required to write in the prescribed performa the complete information about **the relations who can visit the Girls Hostel and to whom the girls are to be allowed to visit giving their name, relationship, address, contact number photo and any other** such information as desired by the institute. The relationship of such persons should be specifically mentioned. The Hostel Superintendent/ Warden will have the sole right to grant or refuse permission to any visitor.

- ii. No resident of the hostel will remain absent from the hostel without prior written permission of the Warden/ Hostel Superintendent/ Principal/ Director. **Residents wishing to visit 'friends/ relatives** allowed by the parents, **even on holidays, shall have to obtain prior written permission of the Hostel Superintendent/ Warden.** If this rule is not observed by the hosteller, the consequences and responsibility shall be entirely of the hosteller/parents.
- iii. Residents wishing to remain **away** from the hostel after **7.00 p.m. in winter** and **8.00 p.m. in summer shall obtain prior permission from the Warden** and shall sign a register kept in the hostel office noting the date and time of departure and of arrival as well, which should not exceed the time mentioned in the permit. Permit for leaving the hostel may be obtained from the Warden/Superintendent between 7.00 p.m. to 8.00 p.m. or the time as fixed by the Hostel Superintendent/ Warden.
- iv. The student who wants to go home for any reason on teaching days should first obtain permission from the Director-Principal/ Hostel Superintendent and on the basis of that he/she will seek the Warden's Permission to leave the hostel, failing which the entire responsibility will be of the student concerned and of the parents.
- v. The gate of the hostel shall be locked at 8.00 p.m. and shall be opened at 6.00 a.m. during summer and 7.00 a.m. during winter and no student shall be allowed to leave the hostel during these timings without the prior permission as given above. However, the students can leave hostel after 6.00 a.m. during summer and 7.00 a.m. during winter for morning walk or visiting Gurudwara/ Temple etc., if they so desire.
- vi. Student should sign daily in the attendance register kept in the warden's office in the evening between 7-00 p.m. to 9-00 p.m. in the winter & 8-00 p.m. to 10-00 p.m. in the summer.
- vii. No hostel Sewadarni shall be sent on errands by any student without the permission of the hostel Superintendent/ Warden. Complaint against them should be made to the hostel Superintendent/Warden whenever necessary.
- viii. Any illness must be reported at once to the Hostel Superintendent/Warden by the student or friends concerned.
- ix. Male visitors shall not be allowed in Girls hostel.

8. UNIVERSITY RULES REGARDING RAGGING AND ITS PREVENTION

The word 'ragging' means the act of teasing, taunting, playing a practical joke upon someone or holding comic parades and other activities during certain period of a College terms to raise money for charity.

But over the years, the word ragging ceased to denote the healthy practice. It used to be and has acquired more negative connotations and notoriety. Now a day's 'ragging' includes:

DEFINITION OF RAGGING

Any act of violence, Physical/mental directed towards any student of the college within a campus or outside a campus is ragging.

What Constitutes ragging?

Ragging constitutes one or more of any of the following acts:

- i. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- ii. Including in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- iii. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- iv. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- v. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vi. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- vii. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures causing bodily harm or any other danger to health or person;
- viii. Any act or abuse by spoken words, email, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the fresher or any other student.

To prevent ragging, some State Governments enacted legislation defining ragging, suggestive preventive measures and punishment. The University Grants Commission strongly recommends that every education institute should take steps to curb the menace of ragging.

Every Institution should implement the following **measures to prevent ragging**.

- I. At the commencement of academic session, the head of the institution (Director/Principal, etc) may address a meeting of various agencies like wardens, representatives of students, parents/guardians, faculty, Police and other law and order machinery with an appeal to help eradicate the menace of ragging in the Institution completely.
- II. At the commencement of academic session, the Institution should constitute a **vigilance committee** consisting of senior faculty , some hostel authorities like wardens and few responsible senior students to have an inbuilt mechanism for checking the incidence of ragging. The committee should monitor the events involving ragging, enquire into them and make recommendations in this regard to the Institution authorities. The committee can draw its modalities of functioning, frequency of visits/meetings etc.
- III. The powers of wardens and other authorities should be suitably enhanced. Some of them may be vested with a kind of powers sothat they can take immediate action in certain situations.
- IV. A **disciplinary committee** may be set up at the Institution level to consider the recommendations of the vigilance committee and spell out the punishments. If considered necessary, this committee can further investigate the events and recommendations which were brought before it.
- V. The head of the Institution (Director/Principal etc.) should take immediate action on receipt of the recommendations of the disciplinary committee. He can also take action if the circumstance so demand.
- VI. Fresher students should be encouraged to report incidents of ragging. Those who do not do so even when being witnesses or victims should also be punished suitably.
- VII. When the persons committing or abetting the crime of ragging are not identified, collective punishment could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential ragers not to indulge in ragging.

9. PUNISHMENTS

The following could be the possible punishments for those who are found guilty of participation in or abetment of ragging. The quantum of punishment shall naturally depend upon the nature and gravity of the offence as established by the disciplinary committee or the Court of law.

- I. Rustication from the Institution for periods varying from one to four semesters.
- II. Suspension from attending classes.
- III. Withholding/withdrawing scholarship/fellowship and other benefits.
- IV. Debarring from appearing in any test/examination or other evaluation process.
- V. Withholding results.
- VI. Debarring from representing the Institution in any National and International meet, Tournament, youth festival etc.
- VII. Suspension/expulsion from the hostel.
- VIII. Expulsion from the Institution and consequent debarring from admission to any other institution.
- IX. A fine up to Rs. 50,000/-

PART – B

1) **ELIGIBILITY AND QUALIFICATION CONDITIONS**

The admission to MD/MS courses shall be open to candidates who have **qualified NEET PG - 2024 for MD/ MS** and eligible as per Punjab Government Notification/ Sri Guru Ram Das University rules and possessing basic qualification of MBBS for various medical PG courses. Only NEET PG - 2024 (for MD/ MS) qualified candidates will be selected under Sikh Minority/ Open(General) Management/ Reserved/ NRI Quota as per their merit by the nodal agency of state government. **All the eligible Sikh candidates who have applied under Sikh minority quota shall read the below important notes carefully.**

IMPORTANT NOTES

- i) A candidate will be considered Sikh/ belonging to Sikh Community if he /she practices the Sikh faith, and maintains Sikh appearance (ਸਿੱਖੀ ਸਰੂਪ), i.e., he/she does not cut or trim hair and wears turban (in case of male candidates) and has the word "Singh/ Kaur" with his/ her name, has faith in the Ten Sikh Gurus and Sri Guru Granth Sahib Ji only, and does not owe allegiance to any other sect or religion.
- ii) A male Sikh candidate who does not presently bear the suffix "Singh" and a female Sikh candidate the word "Kaur" with his/her name, may get it added legally (that is through an affidavit *plus* notice in a newspaper regarding change of name) before submission of his/ her application before the last date. The candidate shall have to furnish an affidavit to this effect, and also that he/she will continue maintaining Sikh appearance during the course of studies and thereafter. (APPENDIX – B)

2) **MODE OF ADMISSION AND DETERMINATION OF MERIT**

Admission under the Sikh Minority/ Open(General) Management/ Reserved/ NRI Quota seats will be made on the basis of merit of qualified Candidates of NEET PG - 2024 for MD/ MS to be conducted by National Board of Examinations, New Delhi. Counselling will be conducted by Baba Farid University of Health Sciences, Faridkot (A Nodal agency of Government of Punjab for PG Admission).

IMPORTANT

- i)* If original certificates, testimonials and other documents of a candidate are not found to be in order at any time after the admission has been granted, his/her name would be struck off the rolls without notice and he/ she shall have no claim for the **PG** Seat, whatsoever against the University or the Institute.
- ii)* Medical fitness examination of the candidates selected for admission shall be conducted by a Medical Board before the candidate is allowed to deposit fees.
- iii)* All admissions shall be **provisional**, and subject to approval and confirmation by Sri Guru Ram Das University of Health Sciences, Sri Amritsar.
- iv)* E-library charges or any other charges levied from time to time will be paid by all the candidates admitted in various PG Courses under Sikh Minority/ Open(General) Management/ Reserved/ NRI Quota.
- v)* Stipend will be paid during the entire course of study to MD/MS Post Graduate Candidates admitted under Sikh Minority/Open (General) Management/ Reserved Category or NRI Quota i.e Rs. 67,000/-, Rs.67,000/- and Rs. 68,000/- per month to 1st year, 2nd year & 3rd Year Postgraduates respectively.
- vi)* Staying in the Hostel will be compulsory for all the **PG** students.
- vii)* It is for the information of all the candidates that compulsory courses in computer applications have been instituted along with professional curriculum, these courses shall be compulsory for all students of this Institution from the Session 2009 onwards. The fee for these courses will be charged@ 15000/- per annum.

3) SUBMISSION OF FEES

- i)* The selected candidates themselves or through their representative shall submit their full fees for the year 2024-25 along with all the relevant certificates and testimonials in original and surety bond with Post Dated Cheques as prescribed in the bond, to the Director-Principal of the Institute the **same day** otherwise the admission of the candidate will stand cancelled. **Rs. 500/- per day will be charged in case of any extension (for a stipulated period) in submission of Surety Bond asked by any candidate.**
- ii)* **The payment of fees must be made in the form of a demand bank draft in favour of the SGRD Medical College payable at Amritsar or Online through RTGS / NEFT.**

To make payment online through RTGS / NEFT. The bank detail is as given below:

Bank Account Number	99900182431221
Bank Account Name	SGRD CH HSP TST A/C SGRD MEDICAL COLLEGE
Bank Name	HDFC BANK
Branch Name	GOLDEN TEMPLE AMRITSAR
IFSC Code	HDFC0001313

Kindly provide UTR Number along with the Student Detail to the Account Branch immediately at e-mail: accounts@sgrduhs.in Phone number: 0183 – 2870208

Note :- Students are advised to carry their cheque Book along for the submission of post dated cheques.

iii) A student offered admission to the **PG** course will have to furnish surety bond along with post dated cheques for the amount equivalent to full course fee, along with an undertaking in the form of an affidavit ***duly sworn in by himself and his/her parent jointly***, that he/she would not seek migration to any other Institution nor shall he/she leave the studies without completing the course; and if it is absolutely essential for him/her to do so, he/she shall pay full fees for the entire course of studies, as per the Surety Bond to the respective Institute.

**To be submitted in original on non-judicial stamp paper of appropriate value duly
attested by an Executive Magistrate)**

APPENDIX - A1

AFFIDAVIT
(FOR MALE CANDIDATES)

I, _____, son of _____, resident of _____, do
hereby solemnly affirm and state as under:

- 1) That I am Sikh and belong to the Sikh Community.
- 2) That I practice the Sikh Faith.
- 3) That I maintain Sikh appearance (ਸਿੱਖੀ ਸਰੂਪ), and do not cut or trim my hair;
- 4) That I have the word "Singh" affixed to my name;
- 5) That I have faith only in the Ten Sikh Gurus and Sri Guru Granth Sahib.
- 6) That I do not owe allegiance to any other sect or religion.

I further declare that I shall continue maintaining the Sikh appearance during the entire course of my studies and thereafter.

DEPONENT

VERIFICATION

I, the above named deponent, further affirm and declare that the above averment by me is true and correct, and that nothing has been concealed therein by me.

DEPONENT

(To be submitted in original on non-judicial stamp paper of appropriate value duly attested by an Executive Magistrate)

APPENDIX - A2

**AFFIDAVIT
(FOR FEMALE CANDIDATES)**

I, _____, daughter of _____,
resident of _____ do

hereby solemnly affirm and state as under:

- 1) That I am Sikh and belong to Sikh Community;
- 2) That I practice the Sikh Faith;
- 3) That I maintain Sikh appearance (ਸਿੱਖੀ ਸਰੂਪ), and do not cut or trim my hair, including hair on my eye-brows;
- 4) That I have the word "Kaur" affixed to my name;
- 5) That I have faith only in the Ten Sikh Gurus and Sri Guru Granth Sahib;
- 6) That I do not owe allegiance to any other sect or religion.

I further declare that I shall continue maintaining the Sikh appearance during the entire course of my studies and thereafter.

DEPONENT

VERIFICATION

I, the above named deponent, further affirm and declare that the above averment by me is true and correct, and that nothing has been concealed therein by me.

DEPONENT

(To be submitted in original on non-judicial stamp paper of appropriate value duly attested by an Executive Magistrate)

APPENDIX – B

AFFIDAVIT

I, _____ son/daughter of _____ and resident of _____ do hereby solemnly affirm and declare as under:

- 1) That I have changed my name from _____ (in **BLOCK** letters) to _____; (in **BLOCK** letters)

- 2) That I have given out a public notice regarding aforesaid change of my name in the following leading newspaper(s) of the region where I am residing:
 - i) _____ (name of dated _____ newspaper)

 - ii) _____ (name of dated _____ newspaper)

- (3) That henceforth I am to be known and addressed to by my above said name that is _____ (in **BLOCK** letters).

DEPONENT

VERIFICATION

I, the above named deponent hereby declare that the contents of this affidavit are correct to the best of my knowledge and belief, and that nothing has been concealed therein.

DEPONENT

AFFIDAVIT

I, _____ Son/ Daughter of _____
R/o _____ solemnly
affirm & declare as under:

1. That I have carefully read all the rules / instructions mentioned in the prospectus of the institute before getting the admission and shall abide by all the rules and instructions.
2. That I would not ask for any remuneration / funds more than the stipend entitled (as mentioned in the prospectus) as paid by the institution, during and after completion of the course.
3. That I have provisionally been admitted to Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar in MD / MS course in the session 2024-25.
4. That at present I am depositing the provisional fee as notified in the prospectus and at the website of the University.
5. That I undertake to pay the full course fee, registration fee and other charges from time to time as mentioned in Prospectus and at the website of the University.
6. That I undertake to deposit surety bond with post dated cheques for the balance fee of remaining years **within 7 days of joining the course, otherwise my admission will stand cancelled.**

DEPONENT

VERIFICATION

I, the above named deponent hereby declare that the contents of this affidavit are correct to the best of my knowledge and belief, and that nothing has been concealed therein.

DEPONENT

Witness of Parents:

Students can fill out their online undertaking on the link https://www.antiragging.in/affidavit_registration_disclaimer.html (Students only)

APPENDIX – D

ANTI – RAGGING CERTIFICATE AFFIDAVIT BY THE STUDENT

- 1) I _____ (full name of student with admission/ registration/ enrollment number) S/o D/o Mr./ Mrs./ Ms. _____ having been admitted to _____ (name of the institution) _____ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions, contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name : _____

Mobile : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at place _____ on this the day _____ of month, _____ year.

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ day _____ of month _____, _____ year after reading the contents of this affidavit.

**ANTI – RAGGING CERTIFICATE
AFFIDAVIT BY PARENT/ GUARDIAN**

I, Mr./ Mrs./ Ms. _____(name of parent/ guardian) father/ mother/guardian of, _____(Full name of student/ registration/ enrollement number), having been admitted to _____(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”). Carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under an penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institutions in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name : _____

Address : _____

Mobile : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ day _____ of month _____, _____ year after reading the contents of this affidavit.

CERTIFICATE OF RESIDENCE

(To be furnished by those candidates who might have passed the qualifying examination from outside India)

Certified that _____ Son/ Daughter of S _____, a candidate for MD/ MS/ MDS course at Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar is a bonafide resident, for the last _____ years, of village/ town _____ Tehsil _____ Distt. _____ in the State of _____.

Name in full

Tehsildar / SDM with office stamp

OR

Candidate whose father is in Govt. Service or in the service of a statutory body may furnish a certificate of residence from his parent's employer in the following format:

Certified that S. _____ father of _____, a candidate for admission to MD/ MS/ MDS course at Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar is serving as _____ (designation) as a regular employee of this office/ organization, which is a Govt. Department/statutory body established by the Government of _____ (State/Central Government).

Name _____

Designation _____

Signature of the Head of Deptt/ Office

(Office Stamp)

CONFIDENTIAL BEHAVIOURAL PATTERN CERTIFICATE

Name: _____ Father's Name _____

Gender: _____ Class Last Attended: _____ Roll No. _____

Name of the Institution: _____

The behavioural pattern of the above mentioned candidate is certified as under:

1) Displayed persistent violent or aggressive behavior

2) Displayed desire to harm others.

If yes, Details:

Date.....

Signature.....

Seal of the Institution

*** The original certificate should be sent to "Director-Principal, SGRD Institute of Medical Sciences & Research, Sri Amritsar" in a sealed Envelope marked "CONFIDENTIAL" either through Registered/ Speed Post or through the candidate by hand.**

AFFIDAVIT

I, Dr _____ son/daughter of _____

Resident of _____ do hereby solemnly affirm and declare as under :-

1. That I have not left any Post Graduate Course without completing it.
2. That presently I am not doing any Post Graduate Course anywhere in India.
3. That I have not left any Post Graduate Course after opting for admission in Punjab in the pervious years.
4. That I have not opted for PG course in 2024 anywhere else in India.
5. That I have opted PG Course for session 2024 already at___, I undertake to vacate the same before accepting a seat at this institute.
6. That no department/ vigilance inquiries are pending against me.
7. That in case the information/ certificate furnished by me in this regard is found to be false at later stage, my admission to P.G. Course session 2024 may be cancelled without any prior notice.
8. That I shall abide by the mandatory condition of staying in the Institute hostel during the entire three years course of my study.
9. That I undertake to deposit Surety Bond with post – dated cheques for the balance fee of remaining years within 48 hrs of joining the course, otherwise my admission will stand cancelled
10. That I shall be liable to pay the full course fee even if I leave the course in between due to any reason.

DEPONENT

VERIFICATION

I hereby solemnly affirm and declare that above statement is true to the best of my knowledge and nothing has been concealed therein.

Date

Place

DEPONENT